

## COMPANY REFERENCE CHECK QUESTIONNAIRE

### U.S. COMPANY INFORMATION

COMPANY NAME: \_\_\_\_\_ YEAR ESTABLISHED: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ WEB SITE: \_\_\_\_\_

TYPE: ☐ MANUFACTURER ☐ SERVICE ☐ DISTRIBUTOR  
☐ MANUFACTURER'S REP ☐ OTHER \_\_\_\_\_

BRIEF DESCRIPTION OF YOUR PRODUCTS/SERVICES:

---

---

---

ANNUAL SALES: ☐ < \$1 MILLION ☐ \$1 – \$5 MILLION ☐ \$6 – \$50 MILLION  
☐ \$51 – \$75 MILLION ☐ \$76 MILLION +

NUMBER OF EMPLOYEES: ☐ 1 – 49 ☐ 50 – 99 ☐ 100 – 249  
☐ 250 – 499 ☐ 500 – 999 ☐ 1000 +

EXPORT STATUS: ☐ NEW TO EXPORT ☐ NEW TO MARKET ☐ INCREASE TO MARKET

### DETAILS OF SINGAPORE FIRM TO BE CHECKED:

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TEL: \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

WHAT PRODUCT IS THE SINGAPORE FIRM INTERESTED IN BUYING FROM/REPRESENTING YOUR COMPANY?

---

**DO YOU WANT YOUR IDENTITY MADE KNOWN TO THE SINGAPORE FIRM?**

YES/NO (delete as appropriate).

**OTHER REQUIREMENTS, IF ANY (PLEASE SPECIFY BELOW)**

---

---

---

**CRC OBJECTIVES**

PURPOSE OF CRC: ☐ SEEK INVESTORS      ☐ SEEK CUSTOMERS      ☐ SEEK JOINT VENTURE  
☐ APPOINT AGENT/REP      ☐ APPOINT DISTRIBUTOR      ☐ OTHER (SPECIFY) \_\_\_\_\_

**PAYMENT**

- ☐ ENCLOSED IS A CHECK MADE PAYABLE TO U.S. DEPARTMENT OF COMMERCE FOR  
US\$ \_\_\_\_\_ TO COVER SERVICE FEES.
- ☐ PLEASE CHARGE THE SERVICE FEE OF US\$ \_\_\_\_\_ TO MY CREDIT CARD  
\_\_\_\_ AMERICAN EXPRESS    \_\_\_\_ MASTERCARD      \_\_\_\_ VISA      \_\_\_\_ DISCOVER
- NAME OF CARDHOLDER: \_\_\_\_\_
- ACCOUNT NUMBER: \_\_\_\_\_
- EXPIRATION DATE: \_\_\_\_\_
- SIGNATURE: \_\_\_\_\_
- DATE: \_\_\_\_\_

**FEEDBACK**

1. HOW DID YOU LEARN ABOUT THE COMPANY REFERENCE CHECK SERVICE?  
☐ WEB SITE      ☐ TRADE MISSION/SHOW      ☐ CS OFFICER/STAFF PERSON      ☐ OTHER \_\_\_\_\_
2. IF YOUR COMPANY HAS EVER USED THE US DEPARTMENT OF COMMERCE EXPORT PROMOTION  
SERVICE, PLEASE INDICATE WHICH SERVICE(S):
- |   |                                       |   |
|---|---------------------------------------|---|
| <input type="checkbox"/> INTL PARTNER SEARCH  | <input type="checkbox"/> CATALOG SHOW | <input type="checkbox"/> CUSTOMIZED MARKET RESEARCH |
| <input type="checkbox"/> INTL COMPANY PROFILE | <input type="checkbox"/> NTDB         | <input type="checkbox"/> GOLD KEY SERVICE           |
| <input type="checkbox"/> TRADE MISSION        | <input type="checkbox"/> TRADE SHOW   | <input type="checkbox"/> OTHER _____                |